

Battle Ground Town Council

Meeting Minutes, October 12, 2021

This meeting was postponed one day from the typical second Monday meeting time due to Federal holiday. The planned budget adoption was re-advertised for October 18, 2021.

Attending: Council President James Miller, Councilors Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk Treasurer Georgia Jones. Matt Coppock and Eric Burns were absent.

Guests: Joe Kline, Colin Dale, Dave Buck, Colin Sullivan, Bill Jones, Becky Holladay

James Miller called to order at 6:00 p.m. and Mary Jo Totten commented that the Fall Festival should be added to the agenda.

Minutes - The September 13 budget hearing meeting was quite long including a recess to continue the agenda on September 28. Approval is tabled for time to review the draft minutes.

Clerk-Treasurer – Georgia Jones presented a Fund report as of Sept 30, with 25% of the year remaining. Revenue was corrected for May – Sept for receipts not posted for those months. Following discussion of expenditures, Mary Jo Totten **moved** to approve the Register of Claims in the amount \$131,904.20. Second of Greg Jones, and motion carried with unanimous roll call vote, 4 Aye one absent.

The council considered a resolution to approve using electronic signatures when necessary. Mary Jo Totten **moved** to adopt Resolution 21-117 Electronic Signature Policy retroactive to July 1, 2021. Second of Steve Hahn, motion carried with unanimous roll call vote.

Budget adoption is deferred to a future meeting advertised for Monday, October 18.

Area Plan – There is a new ordinance for USO amendment #12 for review that removes outdated applications and forms. This is tabled for consideration at the October 18 meeting.

Police

The deputies are actively working in various parts of town to check speeds using radar in an unmarked car. So far, they have not observed any over the limit. Jerry has a request to reimburse BJ Moyars for expenses incurred while attending police academy. Georgia Jones requested receipts for the allowable items. Mary Jo Totten moved to approve up to \$3,000 for academy expenses that are allowed by policy. Second of Steve Hahn, motion carried with unanimous vote.

Jerry applied to INDOT to close North Street (SR 225) for the Tippecanoe Township Volunteer Fire Department event called Fall Festival, on October 30. He suggested Saturday be the town “trick or treat” night to coincide with area organizations. There was no formal motion or vote. The council members present did agree to participate as volunteers for the festival activities.

Steve Hahn requested the town post “Children Playing” signs at selected locations.

Utilities and Street Department

Ron Holladay informed the council of storm water issues that are still a problem for homeowners after the recent updates completed on Main Street. In recent rain events the runoff from as far away as Jefferson Street continues to flood homes on the east side of Main Street. Becky Holladay asked to address the council and explained the various fixes that have been attempted, which to date have not

prevented the storm water from running into her basement. Council requested a comment from BFS representatives. Colin Dale thought there is potential to add another catch basin on Jefferson Street. BFS is aware the current Main Street work is the first step of a larger plan that addresses many needs. There is agreement that a more immediate solution is warranted and should be expedited.

Committees

Transportation – Crack sealing is still planned for this fall and Pavement Solutions recommends using a different product that will perform better when applied in the cooler weather months.

Public Relations / Communication - no report

Strategic Planning – no report

Citizen Advisory Groups – no report

Contracted Services

Hawk's Nest- Colin Dale reported the project is in price verification process. The council received Supplement #3 covering expenses up to final detailed construction. Right of way acquisition is stalled waiting for responses from property owners.

Greg Jones **moved** to accept Supplemental Agreement #3 from Butler Fairman Seufert which increases the approved total by \$145,910 for a total expenditure of \$280,723. Second of Steve Hahn, motion carried with 4 aye, one absent.

Old Business

Rate Study – no report

Town Hall / Town brand– no report

Grant writing – A request was made to Tippecanoe County for assistance with grant writing. Greg Jones mentioned that planning for the Big 4 Trails project will be important in January.

ARPA Plan – Greg Jones and Mary Jo Totten will be working with Georgia Jones to identify allowable uses for the revenue and present a recommendation.

New Business

Ordinance Codification is tabled to a future meeting.

Tree Ordinance – The council talked about developing an ordinance to provide uniform appearance for trees, sidewalks and other cityscape requirements in residential and commercial zones.

Northgate Development – The developer for Starbucks requested financial assistance from the town. The town's TIF district might be used. This will be discussed again October 18.

Motion to adjourn 8:09 p.m. by Steve Hahn.

Georgia Jones, Clerk Treasurer

James Miller, Council President